

HOW TO BECOME A CANADIAN CPA MEMBER UNDER THE CPA IRELAND MUTUAL RECOGNITION AGREEMENT

Eligibility under MRA

CPA Ireland members wishing to be admitted as a member of a CPA provincial body (except Quebec) through the Mutual Recognition Agreement (MRA) must meet the following requirements:

1. Obtained membership in CPA Ireland through the completion of the CPA Ireland Professional examinations and met required experience. Members who obtained membership into CPA Ireland through an MRA with another professional body are not eligible to become a member of the Association pursuant to this MRA.
2. Must not have been subject to any disciplinary sanction or under investigation for any disciplinary sanction within the five (5) years prior to their application.
3. Applicants admitted as members by CPA Ireland after 1997 must have a university degree from a post-secondary institution recognized by CPA Canada.
4. Submit a fully completed application to the appropriate CPA provincial body. Complete applications may include fees payments. Incomplete applications will not be processed.

Requirements for a Complete Application

1. Obtain an application form and a list of admission requirements from the CPA provincial body where you plan to apply. You may only apply to one CPA provincial body. A list of contact sources [can be found here](#).
2. Contact CPA Ireland and request a Membership Status Letter and a CPA Ireland Transcript be sent directly to the CPA provincial body. It must state the date of admission to membership and whether or not the CPA Ireland membership was attained through an MRA with another professional body. It must also state whether or not you have been subject to any disciplinary sanction in the last five (5) years or under investigation for any disciplinary sanction.
3. Contact your university to have an official sealed transcript evaluated by a third-party assessor. The third-party assessment must be sent directly to the CPA provincial body verifying you have a post-secondary degree equivalent to 3 or 4 years Canadian bachelor degree. This assessment must be dated within one year.
4. Provide a current resume or curriculum vitae. Additional information on your practical experience may be requested by the CPA provincial body
5. Submit your completed application form through the CPA provincial body. Please note that you may be requested to provide documentation to support your legal name.
6. Pay the required fees to the CPA provincial body.

7. Complete the CPD course, Overview of Canadian Tax and Law, and submit the certificate of completion. If you do not meet eligibility for membership, the course fee will not be refunded.
8. Meet any other admission requirements as imposed by the CPA provincial body or under law.
9. When your application has been approved, you will be notified of your admission to membership and have the right to use the CPA designation. You cannot use the designation until you are informed of your admission.

Public Practice requirements

Admission as a member under this MRA does **not** automatically provide a member with the right to work in public practice. Members will be required to meet the entry to public practice requirements in their respective CPA provincial body jurisdiction. Contact the CPA provincial body where you are applying for additional information.