

How to become a CPA, CGA member

Under the Mutual Recognition Agreement

Eligibility

A CPA Australia member who wishes to become a member of the Canadian CPA profession must:

- a) Be the holder of an accounting degree approved by CPA Australia and have successfully completed:
 - i. the CPA Program; and
 - ii. the Mentor Program; or
- b) Be the holder of a non-accounting degree, and have successfully completed:
 - i. an appropriate accounting conversion course approved by CPA Australia;
 - ii. the CPA Program; and
 - iii. the Mentor Program, or
- c) Be a Member of CPA Australia that does not fall under either paragraphs (a) or (b) but who has at least fifteen (15) years' work experience, at least five (5) years of which has been at a senior level, and has not:
 - joined CPA Australia through an MRA with another accounting body.
 - been the subject of a current investigation or referral to a hearing into your professional conduct; or have been subject to any disciplinary sanctions within the five (5) years prior to your application.

Requirements

1. Complete the CPD course, [Overview of Canadian Tax and Law](#). Transfer credit may be granted to applicants who have completed an equivalent course from a Canadian post-secondary institution approved by the CPA provincial/regional body or school. For information about a transfer credit, contact the appropriate [CPA provincial body](#).
2. Meet any other admission requirements as imposed by the provincial body or under law.

Application Process

Step 1: Download and complete the initial application form.

- a) Offshore applicants and those residing in British Columbia, please download [this form](#).
- b) Residents of Canada please download [this form](#).

Step 2: Contact CPA Australia and request a Letter of Good Standing.

Step 3: If you are applying for membership under the 15 years of experience provision, and have not been awarded the FCPA designation, provide a copy of your resume clearly showing your work experience.

Step 4: Submit the Initial Application Form, Letter of Good Standing and your resume (if required) directly to the appropriate [CPA provincial body](#).

- CPA Australia members who live in Canada must apply through their respective CPA provincial body. To learn more, click [here](#).
- CPA Australia members who live outside of Canada must apply through CPA British Columbia at CGA-BCInternationalInquiries@bccpa.ca

Step 5: Complete the CPD course, [Overview of Canadian Tax and Law](#), and submit the certificate of completion.

Step 6: Once the above information has been submitted and approved by the provincial CPA body, you will need to complete and submit an Application for Membership. Your application must include payment of the Application for Membership fee and annual dues. When your application is approved, you will be notified of your admission to membership and will have the right to use the CPA, CGA designation.

A dynamic federation

The CPA bodies are a dynamic federation of national, provincial and territorial organizations. CPA Canada represents the interests of members nationally and internationally and, in agreement with the provincial and territorial associations, sets national standards for education and professional conduct. The provincial/territorial associations represent members provincially, grant the designation, and administer the national member standards and student education program in their respective jurisdictions. Your provincial CPA body grants the designation and administers member standards and student education outside of Canada.

Originating designation

Members admitted under the terms of this mutual recognition agreement (MRA) are required to maintain their originating designation. This includes payment of annual dues and annual reporting of CPD. If, for any reason, a member ceases to hold his or her originating designation, the member shall automatically cease to be a member of the other body under this MRA.

Public practice requirements

Admission as a member under this MRA does not automatically provide a member with the right to work in public practice. Members will be required to meet the provincial entry to public practice requirements in their respective jurisdiction.

