

How to become a CPA, CGA member

Under the Mutual Recognition Agreement

Eligibility

ACCA members wishing to be admitted as a member of the legacy CGA Association through the Mutual Recognition Agreement (MRA) must meet the following requirements:

1. Obtained membership into ACCA through the completion of the ACCA Professional or Part 3 examinations, and met required experience. Members who obtained membership into ACCA through an MRA with another professional body are not eligible to become a member of the Association pursuant to this MRA
2. Do not have any outstanding ethics complaints, nor have been subject to any disciplinary sanctions within the five (5) years prior to their application
3. Admitted as members by ACCA after July 31, 1998, must have a degree from a post-secondary institution recognized by the CPA Canada.

Requirements

As an eligible ACCA member seeking CGA membership, you must meet the following requirements:

1. Complete the CPD course, [Overview of Canadian Tax and Law](#), and submit the certificate of completion. Transfer credits may be granted if applicants have completed an equivalent course from a Canadian post-secondary institution approved by the Association. For information about transfer credits contact the appropriate [CPA provincial body](#).
2. Meet any other admission requirements as imposed by the CPA provincial body or under law.

Application Process

1. Download and complete the initial application form.
 - a) Offshore applicants and those residing in British Columbia, please download the form on the [CPA British Columbia website](#).
 - b) Residents of Canada please download [this form](#).
2. Contact ACCA and request a Membership Status Letter.
3. Submit your completed application form along with the Membership Status Letter from ACCA.
 - ACCA members who live in Canada must apply through the provincial CPA body where they reside.
To learn more, click [here](#).
 - ACCA members residing outside Canada must apply through CPA British Columbia.
Please refer to the [CPA British Columbia website](#).
4. Contact your university to have an official sealed transcript sent directly to the Association (where applicable).
5. Complete the CPD course, [Overview of Canadian Tax and Law](#), and submit the certificate of completion. If a transfer credit is granted by the CPA provincial body, provide official sealed transcripts from the post-secondary institution. (This may be provided with your initial application form submission.)

6. Once the above information has been provided and approved by the Association, you will be invited to complete and submit an application for membership. Your application must include payment of the application for membership fee and annual dues. When your application has been approved, you will be notified of your admission to membership and have the right to use the CPA, CGA designation.

Ongoing designation

Members admitted under the terms of this MRA are required to maintain their originating designation. This includes payment of annual dues and annual reporting of CPD. If, for any reason, a member ceases to hold his or her originating designation, the member shall automatically cease to be a member of the other body under this MRA.

Public practice requirements

Admission as a member under this MRA does not automatically provide a member with the right to work in public practice. Members will be required to meet the CPA body's entry to public practice requirements in their respective jurisdiction.

